



# Dhaka Cantt Girls' Public School and College

Dhaka Cantonment, Dhaka-1206, Telephone: 8711111, Ext.- 7720

Web: [www.dcgpsc.edu.bd](http://www.dcgpsc.edu.bd), E-mail: [dcgpsc2005@gmail.com](mailto:dcgpsc2005@gmail.com)

[www.facebook.com/dcgpsc](https://www.facebook.com/dcgpsc)



*Prospectus*

**Discipline**

**Honesty**

**Knowledge**

**Competence**

**Humanity**

**Dedication**

## **Introduction:**

Dhaka Cantt Girls' Public School and College started its journey in August 2005 with a view to creating dynamic womenfolk for future Bangladesh. Lt Col Md Zahid Hossain, AEC (Retd as Brig Gen) was posted as the first Principal. Initially the institution started working under the supervision of Education Directorate Army Headquarters. Brig Gen Md. Golam Hossain the then Comd, Army Sig Bde was nominated as the 1<sup>st</sup> Chairman, GB of the institution by Chief of Army Staff.

First admission test was arranged in Dec 2005. Classes started from 1<sup>st</sup> January 2006 with 17 Sections from class II to VII. The school was formally inaugurated by Chief of Army Staff Gen Moin U Ahmed, ndc, psc on 02 March, 2006.



Presently Brig Gen Wahid-Uz-Zaman, psc, te is the Chairman of the GB and Salma Begum is the Acting Principal of the institution. Currently Principal, Vice Principal, 04 Coordinators, 95 teachers, 17 Office Staffs and 41 MLSS are working here. The classes are being conducted from class Nursery to XII in Bangla Version and Nursery to class IX in English Version. English Version (National Curriculum) was inaugurated in 2008.

Besides regular classes, the school is providing multimedia facilities. Apart from this, the school arranges different cultural programmes, sports debates etc. The school is going ahead to reach its goal.

English version is specially run with a group of smart, experienced, knowledgeable and sincere teachers. Along with learning Standard English, students are getting facilities from Drama club, Language club and amusement club. Apart from these, there are many competitions held such as cultural, sports, debates and so on to make the students genius and all-rounder.

## **Motto of the Institution:**

The motto of the institution is Discipline, Honesty, Knowledge, Competence, Humanity and Dedication through which students' mental and intellectual development is ensured.

## **The Logo of the Institute:**



## **Objectives :**

1. To make each girl an asset by ensuring their participation in various social and cultural activities
2. To inspire each student to exhibit honesty, discipline, wisdom, competence, humanity and dedication in their character
3. To inculcate dynamic leadership qualities in each student through various co-curricular activities
4. To enable the students to go ahead and introduce them with the modern technology
5. To make a conscious citizen inspired with the feelings of humanity, honesty, patriotism and our liberation war
6. To make a promised citizen inspired by the feelings of solidarity and mutual harmony

## **Admission Process:**

English Version classes are inaugurated in 2008 from Nursery class. This year students will be admitted from Nursery to IX if the vacancies are available in the English Version (National Curriculum) through advertisement. Normally admission process starts from the month of November-December. Students in Nursery classes are admitted through lottery system with the presence of their guardian. In higher classes students are admitted through admission tests. Suitable candidates except for Nursery class are required to submit transfer certificate and results of their last exam from the institution they attended last.

## **Examination System:**

According to the guideline of Central Co-ordination Committee, two Term Examinations are conducted. They are Half Yearly and Annual exams. In between term exams 2 Tests will also be conducted. 80% marks from Term Exams and 20% marks from Monthly Test are calculated to prepare a Term Result. The Final Result is prepared making an average of 2 Term Exams. Besides the normal exams, regular Model Tests are also conducted. All question papers are prepared by own arrangement.

## **Extra Classes:**

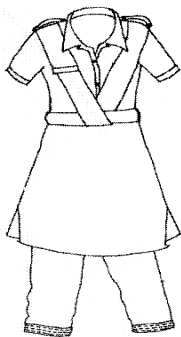
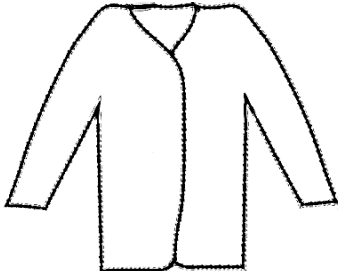
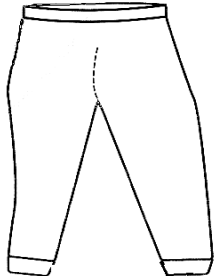
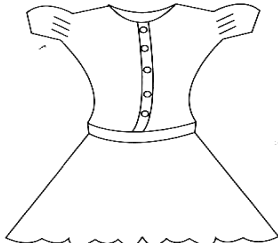
For weak students the institution arranges extra classes. Normally the classes are taken after the scheduled classes. Guide Teachers are appointed for weak students. Coaching classes are arranged before Board examinations.



**Class Time:**

Class	Summer		Winter	
	Start	End	Start	End
N - KG	10:30	01:20	11:00	01:30
I – II	10:30	02:30	10:30	02:40
III - IV	08:00	12:50	08:30	01:00
V – IX	08:00	01:30	08:30	01:40

**Dress**

From Nursery to Class IV (EV)	From V to X (EV)	Sample	
<b>Summer</b> Sky blue frock Black shoes and white socks White ribbon for hair  <b>Dress for Physical Exercise</b> White frock White shoes and socks  <b>Winter</b> Navy Blue cardigan Sky blue frock Black shoes and white socks White ribbon for hair	<b>Summer</b> Sky blue Kameez Blue belt White scarf White Pajamas Black shoes and white socks <b>Dress for Physical Exercise</b> White Kameez White shoes and socks  <b>Winter</b> Navy blue cardigan Sky blue Kameez Blue belt White scarf White Pajamas Black shoes and white socks	 Kamees	 Cardigan
		 Pajama	 Frock

**Students' Facilities:** The Students are enjoying different Modern facilities in this institution.

**Laboratories:** There are 4 laboratories with modern facilities and instruments/apparatus. These are:

1. Physics Lab
2. Chemistry Lab
3. Biology Lab and
4. ICT/Computer Lab

**Houses & Clubs:**

The students take part in different co-curricular activities under four houses named after four renowned female personalities of the country namely – Begum Rokeya, Sufia Kamal, Bir Protik Taramon Bibi and Jahanara Imam.

**Students avail the opportunity of taking part in:**

1. Debating Club (Bangla & English)
2. Olympiad & General Knowledge Competition (Maths Olympiad, Physics Olympiad, Chemistry Olympiad, Biology Olympiad etc.)
3. Language Club
4. Cultural Clubs (Recitation, Songs & Dance)
5. Science Club

**Bus Service:** Students are picked into the bus from Airport, Jahangir Gate, Kachukhet, Mirpur-13, 14, 10, 2, 11, 12, Kalshi, ECB.



**A Modern Library:** The institution has a rich modern library with five thousand books. The library is fully air conditioned with an excellent seating arrangement of 100 students. It is named as “Lt Col Zayed Memorial Library and Information Centre” recognizing his contribution as principal of his tenure.

**Computer Lab:** There is a modern Computer Lab with 30 computers. The lab is facilitated with internet access. The lab is fully air conditioned where there is an excellent seating arrangement of 30 students at a time.



**Information Centre:** There is an information centre where all personal information of each student are stored in a computer. This centre sends information regarding absent students, various notices and results of various exams through SMS to guardians/teachers.

**Mini Language Lab:** The institution has a mini Language Lab which is fully air conditioned. The Lab works for the development of the skills of English Language among the students.

**Website:** The institution has a website. The URL of the website is <http://www.dcgpsc.edu.be> and news portal is – <http://dcgpsc.blogspot.com>. The results of the exams are circulated through the website. The website is used for students **admission, teachers and staffs recruitments etc.** The email address of the institution is [is-dcgpsc2005@gmail.com](mailto:is-dcgpsc2005@gmail.com). You can get all the activities of the institution with facts and figures through facebook account [www.dcgpsc/facebook.com](http://www.dcgpsc/facebook.com).

**Common Room:** There is a common room with good facilities. The students pass their leisure hours playing different kinds of indoor games.

**Basket Ball Ground and Playground:** There is a basketball ground and a playground in the institution.

**Children’s Park Anondolok:** The institution has a children’s Park ‘Anondolok’ where students of Nursery to KG pass their leisure hours and enjoy different games for their physical and mental development.

**Multipurpose Hall:** There is a modern air conditioned Multipurpose Hall which is used for conducting movie classes. Meetings and different programs are also held there.



**Multimedia Projector:** The institution has 05 Multimedia Projectors which are used for taking classes, showing educational movies, conducting different programs and presentations.

**Modern Auditorium:** There is an air conditioned Auditorium with the capacity of accumulating 600 students where major programs are held throughout the year.

**Gourab Gantha:** There is a gallery named ‘Gourab Gantha’ which displays the trophies and crest achieved by the students.

**Canteen:** The institution has a canteen for students and teachers which is run by a contractor. Snacks and different stationary are available there. A canteen committee controls the price of items and monitors the cleanliness and standard of food regularly.



## Monthly Tuition Fee (Changeable)

Class	Army/Defence Budget	Army (Retd)	Civil
Nursery — KG	2500/-	2650/-	4200/-
One — Four	2500/-	2650/-	4200/-
Five — Eight	1750/-	2250/-	3100/-
Nine	1825/-	2300/-	3150/-

## Exam Fee:

Class	Army/Defence Budget
One — Four	600/-
Five — Nine	750/-

## Yearly Session Charge (Changeable)

Class	Army/Defence Budget	Army (Retd)	Civil
Nursery — Kg	10350/-	11445/-	12475/-
One — Four	10475/-	11570/-	12600/-
Five — Eight	12125/-	13220/-	14250/-
Nine	12875/-	13850/-	14900/-



### Academic Result of Public Exam: PECE

Year	Total Candidates	Total Passed	Grading					% Passed
			A+	A	A-	B	F	
2014	33	33	33	-	-	-	-	100%
2015	33	33	30	03	-	-	-	100%
2016	30	30	27	03	-	-	-	100%



**Co curricular activities.**

- ❖ The school arranges different competitions under the direct supervision of experienced teachers.
- ❖ In 2015 the students of this institution became champion in the debate competition (Dhaka zone) organized among the inter Cantt Public School and Colleges.
- ❖ Students of this institution are awarded for book reading competition in different segments organized by both the Bisiwa Sahittyo Kendro and British Council.
- ❖ Students avail many facilities to develop their talent through annual magazine, wall magazine, drawing competition essay writing competition etc.
- ❖ We hold annual sports competition, basket ball competition etc at the beginning of the year in our own compound.
- ❖ Students are inspired to create solidarity by celebrating different national and international days in a befitting manner.
- ❖ The institution arranges study tour every year.
- ❖ Merit Festival gives the students an opportunity to flourish their latent talents.

**Student's code of conducts:**

1. Begin all activities with the name of the most merciful Allah, the Almighty.
2. Respect parents, teachers and elders and give Salaam.
3. Think positive, follow the right way, speak the truth, hate evil deeds and try to prevent it.
4. Be diligent and industrious. Don't get frustrated. Depend on the Almighty, Allah for success in life and pray to Him.
5. Come to school at 7:30 am everyday. Be present at turn-out class on every Monday and Wednesday and take part in assembly on every Sunday, Tuesday and Thursday.
6. During college time, no student is allowed to come out of the class or to move here and there except tiffin time.
7. Garbage and filth must be dumped into garbage can.

8. No student is allowed to come to college with non-member or trespasser.
9. Enter the class as soon as the bell rings after tiffin period.
10. Don't damage college properties and assets. If any damage is noticed, try to prevent it or inform the authority of it.
11. Punishment is a must if anybody leaves the college without permission.
12. Come to college by completing your lessons.
13. During the class hour, be attentive and try to understand what your teacher says. If you don't understand anything clearly, draw the attention of your teacher politely.
14. Put down your lessons in your note book. If you don't understand anything, draw the attention of your teacher politely.
15. Don't try to adopt any unfair means in anyway in the exam. Don't talk, bring anything prohibited in the exam hall. Bring only necessary things. If anybody is seen to adopt any unfair means, he will be expelled and given TC as punishment.
16. Don't raise hue and cry after the termination bell rings. During tiffin and after the school breaks up, all students should leave the room silently and in a disciplined way turning the lights and fans off.
17. Don't write anything on the walls, doors or desks.
18. It is prohibited to make a noise in the library. It is also prohibited to tear the pages of the books and to pen through the lines of the books. Observe all rules to borrow and return the books. Having library cards is a must to use the library.
19. Wear neat and clean dress. Keep your shoes, socks and bags clean. Use white handkerchief. Use a spoon to take tiffin. Use beautiful water pots. Don't bring water bottle and steel ruler.

20. In case of a student's failure two times in a class, she will have no chance to continue her study in this institution.
21. Use your diary regularly. Diary shall be submitted to the form teacher before the term-exam so that he /she can go over the use of diary.
22. You must follow all the rules, instructions and orders strictly.
23. Carrying Mobile phone is strictly prohibited for students.

**For the guardians:**

1. Genuine guardians must give their own identity and signature in the diary. It is often noticed that in spite of parents' being alive, tutors, uncles, brothers are given responsibility of guardians. Parents are the real guardians.
2. Make sure what your ward / child has been taught in the class and sign in the diary. Write comment (if any).
3. Check the home work given for the next class. Inspire your child or ward to prepare her lesson.
4. Have an eye on your child or ward whether she comes to school and returns from school in time Pay heed to your child's study at home.
5. Be sure whether your daughter takes part in all exams- Fortnightly test: Monthly test, Term end exam etc.
6. Please sign on the report card examining it properly. Have a notice on your child carefully so that your signature may not be given by the student herself.
7. Please read all the instructions applicable for a student carefully and ask her to follow the instructions and help her maintain those rules.
8. If a guardian is interested in checking the answer scripts, he / she must submit an application to the authority concerned stating the matter within 15 days after the result is published.

9. Make contact with class teacher to know a student's progress of study and moral character.
10. Guardians should meet the vice principal on the fixed day and time after they are called upon to discuss the student's progress of study.
11. If a student remains absent more than one day in a month, the guardian himself/herself will come and submit a prayer. Showing proper cause of being absent, he/she must get the prayer granted.
12. Due to illness, if anybody is absent from the class, the guardian must submit a prayer immediately to the Principal. After her recovery, the guardian himself/ herself brings her to college with proper medical documents.
13. Please pay attention that your daughter pays all dues on the first day of fees collection.
14. If any student adopts any unfair means in the exam or if any defect is noticed in her, final decision must be taken by the authority concerned.
15. If any student fails in the exam, any kind of manipulation is prohibited.
16. The guardians who bring their daughters to school will bring to and take from school in time.
17. Pay close attention to your daughter's cleanliness and health.
18. Try to keep your daughter away from bad company.
19. Remember, it is possible to build up a good character and excellent progress of study of the students by a combined effort of guardians and students.
20. Teachers are the spiritual parents of the students. Taking it into consideration, continuous help from the guardians is expected.



## Student's Do's and Don'ts:

### Do's: (Things to follow)

- ✓ Study regularly
- ✓ Take regular physical exercise
- ✓ Besides regular study, read novels, poetry etc.
- ✓ Daily newspapers to be read regularly
- ✓ Practice English language regularly
- ✓ Play games & sports regularly
- ✓ Laugh happily and vividly
- ✓ Try to be competent in singing, reciting poems, telling stories etc
- ✓ Make a habit of gardening
- ✓ Behave brotherly and sisterly
- ✓ Observe religious customs/say prayers/to remember the Almighty/to be content and grateful not explicit
- ✓ Read biography of a great man at least once in a week
- ✓ Help the helpless
- ✓ Teach your maids
- ✓ Donate something to the poor
- ✓ Keep clean your own school & home
- ✓ Be polite, gentle, candid, respectful, affectionate and helpful
- ✓ Obey your parents, respect them and be affectionate to them
- ✓ Keep your belongings neat and clean
- ✓ Eat vegetables and nutritious food
- ✓ Be respectful to all religions

### Don'ts: (Things to avoid)

- ✓ Study all day long
- ✓ Speak ill of others
- ✓ Spread out anger, jealousy etc
- ✓ Sleep for a long time
- ✓ Talk more.
- ✓ Look down upon the poor
- ✓ Misbehave with the helping hands
- ✓ Offend parents
- ✓ Have excessive fast food, lce-cream, coke etc
- ✓ Make friendship over cell phone, face book etc
- ✓ Keep up late night